



## ACH WIRE TRANSFER

Wire transfers are initiated by Affinity Development Group, Inc., (Affinity Sports) for monies collected on behalf of an Association, League, or Club who accepts credit card payments for player registration, tournament registration and event or class registrations.

Wire transfers are initiated weekly and a wire notification is sent to the organization via email when a wire has been initiated. You can expect to receive funds within 1-2 business days from the date of the transfer depending on your financial institution.

Bank account information is required to initiate a wire transfer. It is your responsibility to update your contact information with Affinity Sports if your organization changes banks and/or if there is a change in account signors.

### Reserve

A reserve will be withheld from the first remittance to cover any credit card charge backs or disputes that should arise from Affinity Sports processing the credit card. The amount of the reserve is determined based on the actual registration fee and multiplying the fee times two for a reserve amount.

The reserve will be held for 120 days after the last transaction has been processed in the event that a charge back dispute is filed with the credit card processing company.

### Fees

<b>Registration Fee</b>	<b>Credit Card %</b>	<b>Online Processing</b>
<b>0 - \$150.00</b>	<b>3.6% Per Transaction</b>	<b>\$2.00 Per Transaction</b>
<b>\$151.00 – \$500.00</b>	<b>3.1% Per Transaction</b>	<b>\$3.00 Per Transaction</b>
<b>\$501.00 and Up</b>	<b>2.7% Per Transaction</b>	<b>\$5.00 Per Transaction</b>

Accepted cards; American Express ,Discover, MasterCard and Visa. The credit card fee is passed on as a convenience fee during the online registration process unless ADG is instructed by the League, Club or tournament that they wish to hide this fee from the end user.

Online processing fees are passed on as a processing fee during the online registration process unless ADG is instructed by the League or Club to hide this fee from the end user.

Please complete the information below and fax to Affinity Sports (858) 777-6833 Attn: Hannah Burakova

<b>League/Club Contact Information</b>	<b>Phone Number</b>	
<b>Name:</b>	<b>Fax Number</b>	
<b>Address:</b>	<b>E-mail Address</b>	
<b>City, State, Zip:</b>	<b>Contact</b>	
<b>Primary Contact:</b>		

<b>Bank Information</b>	<b>Bank Account Number</b>	<b>Transit or ABA Number (Nine Digit Number)</b>
<b>Bank Name:</b>		
<b>Contact Name:</b>		
<b>Address:</b>		
<b>City, State, Zip:</b>		
<b>Phone:</b>		
<b>Email:</b>		

Processing Fees

<b>Registration Fee</b>	<b>Credit Card %</b>	<b>Online Processing</b>
<b>0 - \$150.00</b>	<b>3.6% Per Transaction</b>	<b>\$2.00 Per Transaction</b>
<b>\$151.00 – \$500.00</b>	<b>3.1% Per Transaction</b>	<b>\$3.00 Per Transaction</b>
<b>\$501.00 and Up</b>	<b>2.7% Per Transaction</b>	<b>\$5.00 Per Transaction</b>

Affinity Development Group requires two signatures who are listed as the signatures' with the Bank listed above:

\_\_\_\_\_  
Signature Title Date

\_\_\_\_\_  
Signature Title Date