



Viewing your Referee Account in Affinity Sports

- ✓ Accept Game Assignments
- ✓ Reviewing your Schedule

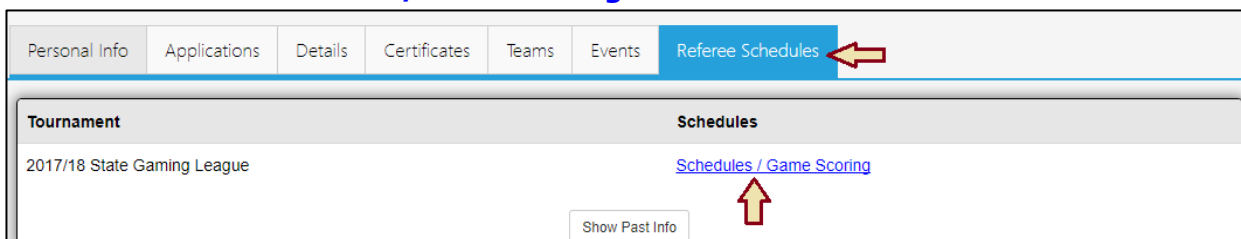
Refereeing any Utah Youth Soccer Association league games comes with a few extra tasks in order to complete the job and receive payment for your work. While we are striving to make this as simple for you as we can, there are a couple hoops to jump through to ensure that the job is done and you get paid for your hard work!

BEFORE Game Time

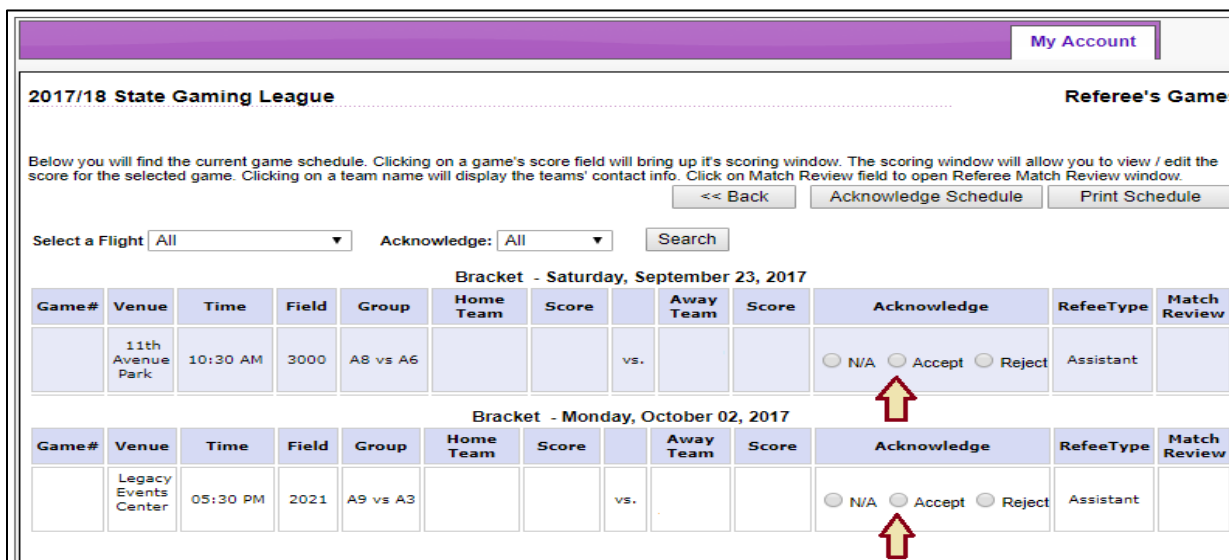
The days of receiving cash on the field are over for any referees working in UYSA Gaming Leagues. All referees are now paid electronically. In order to receive your payment you must ACCEPT your game assignment in Affinity. This means logging into your *Affinity Sports* account and clicking the ACCEPT button.

Once logged into your *Affinity Sports* account – [UYSA Referee Login Link](#)

- Click on the Referee Schedule tab
- Click on the blue [Schedules/Game Scoring](#) link



- This will bring you to a new window that shows the games that the Certified Assignor has schedule you to referee. You will need to ACCEPT the game assignment in order to referee the game and receive payment for your work.



- You can always come back to this screen to review your schedule and accept more games.



✓ Entering in your Game Report

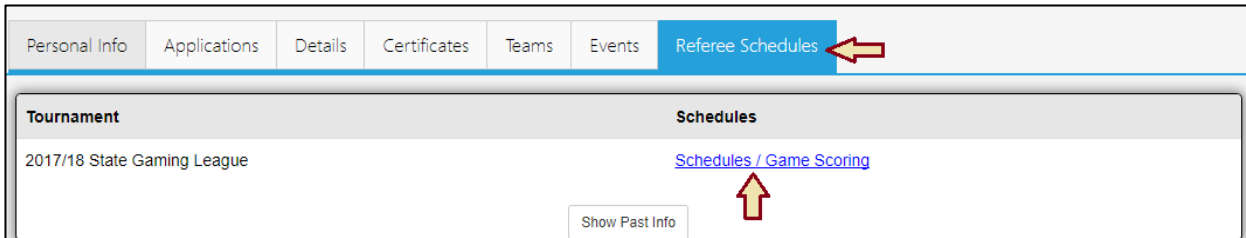
✓ Completing your Match Review

AFTER the Game

Once you have completed refereeing your assigned game, you will need to log back onto *Affinity Sports* and complete your Game Report (if you are the center referee) AND your Match Review. You have 72 hours to complete the Game report before you will be locked out. Be sure to complete both as soon as possible. The sooner you complete your Match Review, the sooner you get paid. The Match Review is the final item to complete in order to process your payment.

Once logged into your *Affinity Sports* account

- Click on the Referee Schedule tab
- Click on the blue **Schedules/Game Scoring** link



- This will bring you to a new window that shows your schedule and any games you can enter your Match Review and Game Report.

Entering the Game Report

- Click on the Score box for the game you are reporting on

2017/18 State Gaming League Referee's Games

Below you will find the current game schedule. Clicking on a game's score field will bring up it's scoring window. The scoring window will allow you to view / edit the score for the selected game. Clicking on a team name will display the teams' contact info. Click on Match Review field to open Referee Match Review window.

Select a Flight: Acknowledge:

Bracket - Monday, September 11, 2017

Game#	Venue	Time	Field	Group	Home Team	Score	Away Team	Score	Acknowledge	RefereeType	Match Review
	Legacy Events Center	05:30 PM	2026	A6 vs A9			vs.		Yes	Assistant	No

Bracket - Thursday, September 14, 2017

Game#	Venue	Time	Field	Group	Home Team	Score	Away Team	Score	Acknowledge	RefereeType	Match Review
	11th Avenue Park	06:30 PM	3000	A3 vs A6			vs.		Yes	Assistant	No

○ A new window will pop up with game report information you can enter the Game Stats

- o Enter the game stats here.

- o Administrators and player for each team will be listed in this dropdown box.
- o Select the player or administrator that you are adding to the game card from this drop down.
- o **Item Type** is where you select what you are adding, such as a "Goal", "Ejection", "Caution", etc.
- o If the **Item Type** entered is for an Ejection, Caution, etc., a drop down box will become selectable and you can choose one of the codes listed in the legend to your left. (Please note that if you have a player that scored multiple goals, had cautions, etc., you will have to add them multiple times.)
- o Once the selections for the admin/player are made you will need to click the **Add** button. The added item will appear in the empty space below the add button. If you need to remove a stat you will select it from the empty space and select the remove button.
- o You will also be able to add comments in the below comment section. Once comments are added the will appear in the empty space below the text field.
- o Once you have completed your report, click the **Save Stats & Comments** button.

Completing your Match Review

Once logged into your *Affinity Sports* account

- Click on the Referee Schedule tab
- Click on the blue [Schedules/Game Scoring](#) link

- This will bring you to a new window that shows your schedule and any games you can enter your Game Report.
- Click on the Match Review box

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- A new window will pop up where you can mark yourself as present at the game by checking the YES box.

Referee Match Review - Google Chrome

uysa.affinitysoccer.com/mbr/referee/refereematchreview.aspx?sessionguid=C5188671-2EFC-4CDA-BB30-CE13...

Referee Match Review

Please enter and review scores and cards information for the game, then complete this screen.

Game#: 09/23/2017 10:30 AM

Attended match and entered/reviewed score and disciplinary ?

Referee 1 Yes No

Referee 2 Yes No

Comment:

Comment Log:

- This is the final step to complete AND must be completed in order to receive payment for your service.

For any additional assistance, please call the UYSA State office. 801-307-5150