

# 2024 Team Admin Packet



**April 13-26, 2024**

Coach/Team Administrator:

Congratulations on your team's acceptance into Utah's Spring State Cup 2024 presented by Intermountain Health! In preparation for State Cup please read through the following packet carefully as it will answer many of your questions and ensure that your team is prepared for check-in.

## Location

Regional Athletic Complex, Salt Lake City

## Roster Freeze

- **Friday April 12th, 2024 at 11:59 PM**
  - The UYSA office is open Monday – Friday from 9am -5pm

## Dates during Tournament

### U13-U19

April 13; 15-18: Pool Play	April 20, 22^: Quarterfinals	April 22-23^: Semifinals	April 25-26: Finals
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^U13-U15 will play their quarterfinals on April 20<sup>th</sup> and semifinals on April 22<sup>nd</sup>. U16 and up will play their quarterfinals on April 22<sup>nd</sup> and Semifinals on April 23<sup>rd</sup> to avoid prom conflicts on the 20<sup>th</sup>.

### U12

April 13; 15-17*: Pool Play	April 20th: Quarterfinals	April 22nd: Semifinals	April 23rd: Finals
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### U11

April 13; 15-17*: Pool Play	April 19th: Quarterfinals	April 22nd: Semifinals	April 23rd: Finals
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\*Teams will play on up to 3 of the 4 days April 13; 15-17. This is being done due to availability of field resources, and condensed Spring season.

## **Mandatory Team Managers Video**

We have developed an online video (about 15 mins) for all managers to watch when is best for you. This video is important, and will provide you with a relevant information for your team. There is no way of me tracking that you watch this video, but I strongly encourage you to do so.

### **Video:**

<https://youtu.be/pFbXLLVzK-k>

### **Draw**

- Seeding Release Thursday March 21st, 2024
- Draw will take place on Friday March 22<sup>nd</sup>, 2024.

We have a new draw format for 2023/24! Every team will now be seeded based on league alignment, and multiple pots will be used. 11U age groups are the exception. We will put all teams into 1 pot and draw them randomly. Here is a snapshot on draws will work for each number of teams:

**12-16 teams:** 4 groups. 4 teams pre-aligned in line 1. 3 pots. Pot 1 seeds 5-8 drawn into line 2 starting with A2 slot. Pot 2 seeds 9-12 drawn into line 3 starting with A3 slot. Pot 3 seeds 13-16 drawn into line 4 starting with A4 slot.

**9-10 teams:** 3 groups. 3 teams pre-aligned in line 1. 2 pots. Pot 1 seeds 4-6 drawn into line 2 starting with A2 slot. Pot 2 seeds 7-9 drawn into line 3 starting with A3 slot. \*in 10 team bracket seed 10 will be aligned in the A4 slot.

**7-8 teams:** 2 groups. 2 teams pre-aligned in line 1. 3 pots. Pot 1 seeds 3-4 drawn into line 2 starting with A2 slot. Pot 2 seeds 5-6 drawn into line 3 starting with A3 slot. Pot 3 seeds 7-8 drawn into line 4 starting with A4 slot.

**6 teams:** 2 groups. 2 teams pre-aligned in line 1. 2 pots. Pot 1 seeds 3-4 drawn into line 2 starting with A2 slot. Pot 2 seeds 5-6 drawn into line 3 starting with A3 slot.

The draw will be done live this year. We will start with Boys 11U at 1:00 PM. Each draw will have a 10 minute time slot and will proceed in the following order after Boys 11U:

Boys 12U (Est. Time 1:10 pm)

Girls 11U (Est. Time 1:20 PM)

Girls 12U (Est. Time 1:30 PM)

Girls 13U (Est. Time 1:40 PM)

Girls 14U (Est. Time 1:50 PM)

Girls 15U (Est. Time 2:00 PM)

Girls 16U (Est. Time 2:10 PM)

Girls 17U (Est. Time 2:20 PM)

Girls 18/19U (Est. Time 2:30 PM)

## **Schedule Release**

- The schedule will be released by **Wednesday March 27th, 2024 by 5 PM**

Everyone will be emailed once the schedule is ready.

## **Schedule Requests**

Schedule requests\* will be accepted through **Sunday March 23<sup>rd</sup>, 2024** Send request to [catkin@uysa.org](mailto:catkin@uysa.org). Any requests made after this date will not be considered. If you have schedule needs please make sure to request them prior to the deadline.

\*Please note that a request is **not guaranteed**. The tournament has the right to create the schedule that best suits what it needs. We will work to try to accommodate. Several factors go into accommodation and we try our best to grant all on-time requests.

## **Game Times:**

This is only an ANTICIPATED SCHEDULE of times. We reserve the right to change as needed.

### **11U**

April 13: 10:00 am, 11:30 am, 1:00 pm, 2:30 pm

April 15-17: 3:45 pm, 5:15 pm, 6:45 pm

April 19: 4:00 pm, 6:00 pm

April 22-23: 4:00 pm, 6:00 pm

### **12U**

April 13: 10:00 am, 11:30 am, 1:00 pm, 2:30 pm

April 15-17: 3:45 pm, 5:15 pm, 6:45 pm

April 20: 10:00 am, 11:30 am, 1:00 pm

April 22-23: 4:00 pm, 6:00 pm

### **13U-19U**

April 13: 9:00 am, 11:00 am, 1:00 pm, 3:00 pm, 5:00 pm

April 15-18: 4:00 pm, 6:00 pm, 8:00 pm

April 20: 10:00 am, 12:00 pm, 2:00 pm, 4:00 pm

April 22-23: 4:00 pm, 6:15 pm, 8:30 pm

April 25: 4:00 pm, 6:30 pm, 7:00 pm

April 26: 4:00 pm, 7:00 pm

## **Team Check -in**

We have moved to an online check-in process. This has been done to eliminate the need to drive to Sandy for the potential to be there for 5 minutes or less. Unlike years past, you do not need to submit a roster. You simply need to edit your roster, as explained below, in your application. You can make changes up until the roster freeze which is April 12<sup>th</sup>, 2024 at 11:59 PM. All rosters will lock at that point, and no changes will be permitted.

## **ROSTERS**

- **Each team (coach or admin) must create a tournament roster for State Cup**
  - o Each team will be using the Digital Player Cards at game check-in. Follow this link (<https://uysa.affinitysoccer.com/m/pass/index.aspx>) to access Digital Player Cards. Please make sure that a coach or admin listed on your Affinity roster has a device that can access the Digital Player Cards before each game. We ask that each team have the rosters pulled up on a capable device.
  - o **IMPORTANT** – your roster must be created by Roster Freeze date at 11:59 pm MST (April 12, 2024) Tournament Roster Instructions are below.

## **Tournament Roster Instructions for Digital Player Cards and Player Roster for Check-in**

Only a coach or admin who is rostered to the team can create a tournament roster.

1. Go to [www.utahyouthsoccer.net](http://www.utahyouthsoccer.net). Login in under member login which is located on the top right hand of the front page.

You will now be on the “My Account” page.

2. Click the “Teams” tab under your family information

3. Click on the “Tournament & Schedule Apps” tab

4. Find the Team you are editing the roster for

5. Click “View Tourn. App.” To the right of the “2024 Utah Spring State Cup”

6. Click the grey “Player Roster” tab at the top of the page

### **To Deactivate a Player that will not be attending State Cup with your team**

a. To the right of the Player’s Name uncheck the “Active” Box to deactivate that player.

b. To save the changes to your active players click on the “Set Active Players” button at the bottom of the page

7. Enter jersey numbers for ALL of the players on the roster

a. Click on the “Edit Player Team Info” in the bottom right hand corner of the page.

b. Enter the “Home” and “Away” jersey number for ALL the players on the roster.

c. Click the “Save Changes” button in the bottom right hand corner to save the jersey numbers you have entered

8. Click the “Player Roster” tab at the top of the page

9. Verify that Roster is correct:

Are all the players traveling with your team on the roster?

Do all the players have pictures uploaded and are they the correct size?

Have all the jersey numbers for the players on your roster been entered?




**No changes will be allowed to roster after the roster freeze deadline**

Below is an example of what your roster should look like when printed. Your pictures will be small thumbnails next to the name of the player.

**UYSA Demo - Boys 14 Under (04)**  
**0123-01RB10-0045 - Player Roster**

PLAYER ROSTER STATS					
registered	loaned	transferred	active	inactive	total
11	0	0	11	0	11
11 players defined of the 18 allowed					

Home Jrs#	Away Jrs#	Name	ID#	DOB	Gender	Player Status	Transfer Date	ODP Level	Active?
1	1	Armstrong, Franklin 	88654-976901	7/31/2004	Boy	Registered			<input checked="" type="checkbox"/> Assign 
2	2	Bird, Schroeder 	63589-408791	5/1/2004	Boy	Registered			<input checked="" type="checkbox"/> Assign 
3	3	Bird, Woodstock 	65143-230924	4/1/2004	Boy	Registered			<input checked="" type="checkbox"/> Assign 
4	4	Brown, Charlie 	99475-767329	1/1/2004	Boy	Registered			<input checked="" type="checkbox"/> Assign 
6	6	Brown, Snoopy 	98497-645512	1/1/2004	Boy	Registered			<input checked="" type="checkbox"/> Assign 
7	7	Carlin, Marcie 	98420-878619	5/1/2004	Girl	Registered			<input checked="" type="checkbox"/> Assign 
8	8	Jetson, Elroy 	13365-665702	7/4/2004	Boy	Registered			<input checked="" type="checkbox"/> Assign 
9	9	Patty, Peppermint 	53625-688243	3/1/2004	Girl	Registered			<input checked="" type="checkbox"/> Assign 
10	10	Schulz, Pig-Pen 	17791-472339	6/1/2004	Boy	Registered			<input checked="" type="checkbox"/> Assign 
11	11	van Pelt, Linus 	59965-590584	2/1/2004	Boy	Registered			<input checked="" type="checkbox"/> Assign 
12	12	van Pelt, Lucy 	36796-562415	2/1/2004	Girl	Registered			<input checked="" type="checkbox"/> Assign 

-  = Disciplinary Problem
-  = Transferred
-  = Player is ineligible for this tournament

Please review the rules! While we will do our best to inform you of anything we can to assist with understanding of State Cup rules it is ultimately your responsibility to know and understand. Please follow this link to the tournament rules and reach out with any questions:

[Tournament Rules](#)

Some important rules to note:

**Roster Limit:**

- Max 22 rostered players, 18 for active game day roster for U13-U19.
- Max of 15 rostered players for U11-U12

**Coaches:**

- Coaches are required to have an "E" license
- No more than 4 admins on a sideline. Those allowed on sideline must be on the roster.
- Please watch your behavior on the sidelines. Any ejection is an automatic (2) game suspension with no appeal.
- DOC's will have VIP passes on a lanyard. These will be available at the tournament HQ trailer. Please let us know if your club has more than one DOC.
  - There will be a limit of 2 per club but those people must be DOCs.

## Red Cards:

- We will be running a red card report from last year's State Cup. If any players received a red card last year that wasn't served during the tournament, in regionals or nationals they will have to serve the suspension this year. You will be notified if we find anything.
- If any players receive a red card this year and the suspension is not served during State Cup (usually due to red card being given on last game) the red card will carry over to regionals, nationals or next year's State Cup.

## Champions and Wildcards:

- By entering the US Youth National Soccer Championship Series, each team agrees to appear for and to compete in every scheduled match for whom it qualifies, including any and all Regional and National Championship matches. Each team also agrees to assume full responsibility for the financial and travel requirements associated with competition at the Regional and National levels. Teams that win State Cup or receive the Wild Card for that age will advance to Regional and or Nationals or face being placed in "Member in Bad Standing" until a fine of \$3000 is paid to UYSA. The fine and "Member in Bad Standing" will be placed first against the team, then the coach and finally the club.
- **We understand that there is the potential for outside events to conflict with Far West Regionals. Please note that the policy above will still apply in those instances, and teams will be fined if they choose not to advance to regionals upon winning State Cup.**

## FAQ Roster Questions

- **Can I club pass?**
  - Yes, you can club pass. You can only club pass if you currently have empty roster spots. If you have a maxed-out roster you cannot deactivate players to club pass another player.
- **How many guest players can I use?**
  - There no guest players allowed for State Cup, only club passed players
- **What about multi-rostered players?**
  - A player cannot be active or play for two different teams participating in State Cup. If a player is currently multi-rostered and is playing with their primary team in State Cup, that player is required to be deactivated on their secondary team in their secondary team's State Cup application roster (this will not affect league play). If the player is going to play in State Cup with their secondary team for State Cup we need a declaration form filled out and submitted to us. If the player is multi-rostered on teams from different clubs, the declaration form will tie the player to the secondary club for the entire National Championship Series in 2020 (that player won't be eligible to play for the primary club at any level of the NCS). If they player is on two teams within the same club, the declaration form will alert us that the player is not playing with their primary team and we can double check the player is not active with their primary team. You can find the State Cup declaration form [here](#)
- **I have a player who played in Presidents Cup 2024. Can they play in both tournaments?**
  - No player is eligible to play in both State Cup and Presidents Cup in the same seasonal year.

## FACILITIES

- No scooters, hoover boards, roller blades, or anything similar.
- No smoking

## **FIELD ASSIGNMENTS & SCHEDULES**

Schedules released in advance of the tournament are subject to change. All release dates are found on UYSA website on the State cup webpage. Reconfirm your schedule. Pay attention to field assignments for each day of tournament play. Field assignments may change during the tournament. You will be advised by email and phone/text if changes are made within 24 hours of scheduled play.

Team tents and benches are provided at State Cup. In case of weather, we will take down the tents if we feel they could become a safety hazard.

Utah Youth Soccer thanks you for your participation and wishes you and your players' good luck!!

Thank you,

Utah Youth Soccer Association