

Job Description: Region 6 Coordinator

Position Title: Region 6 Coordinator

Position Type: Part-time/3/4 time (less than 33 hours a week)

Location: Southern Utah

Job Summary: The Region 6 Coordinator is a crucial role dedicated to advancing Utah Soccer's mission by fostering the soccer ecosystem in Southern Utah. This position involves managing a 200-team youth league, supporting club leaders, developing coaches, facilitating the Southern Utah Olympic Development Program, and collaborating with the State Referee Committee to expand the referee pool. The ideal candidate will be passionate about soccer, possess excellent organizational skills, and demonstrate the ability to work effectively with various stakeholders.

Key Responsibilities:

1. League Scheduling and Management

- Organize and manage the scheduling for the SU-IRL, a 200-team league operating in Cedar City, St. George area, and Mesquite, NV.
- Coordinate game schedules, field allocations, and logistical needs.
- Address and resolve scheduling conflicts, team communications, and league rules.
- Provide customer service to league membership, including coaches, club administrators, parents, and referees through phone and email communication.

All SU-IRL league administration will be ran under the direction of the UYSA League Commissioner and in coordination with the SU-IRL Advisory Committee

2. UYSA Legacy Field at Shivwits – Scheduling and Administration

- The region 6 administrator will oversee booking and scheduling of UYSA activities at the UYSA Legacy Fields at Shivwits. Activities will include Utah Youth league games, Utah Youth tournaments, and all other approved UYSA activities during our approved scheduling window.

3. Player Development:

- Facilitate the growth of the Southern Utah Olympic Development Program (ODP).
- Act as the main administrator of the ODP, overseeing the selection of coaches and the overall direction of the program.
- Ensure the program aligns with best practices and developmental standards set by Utah Youth Soccer and U.S. Soccer.

4. Referee Development:

- Collaborate with the State Referee Committee and Region 6 referee assignor to recruit, train, and retain referees in Southern Utah.

- Help organize referee clinics and development programs to improve the quality and quantity of referees.
- Serve as a liaison between referees, clubs, and the league to address concerns and enhance referee support.

Qualifications:

- In-depth understanding of soccer operations, including league management, bylaws, rules and policies.
- Strong organizational and communication skills.
- Ability to work independently and as part of a team.
- Experience in soccer administration, coaching, or refereeing is preferred.

Skills and Attributes:

- Passion for youth soccer and a commitment to its growth and development.
- Excellent problem-solving abilities and attention to detail.
- Ability to build and maintain relationships with various stakeholders, including club leaders, coaches, referees, and parents.
- Proactive approach to identifying opportunities for improvement and implementing solutions.

Working Conditions:

- Fully remote position
- This position requires flexibility, with evening and weekend work expected to accommodate league schedules, coaching clinics, and referee training sessions.
- Travel within Southern Utah may be required.

Application Process: Interested candidates should submit a resume, cover letter, and references to Bryan Attridge at battridge@uysa.org. Applications will be reviewed on a rolling basis until the position is filled.

Utah Youth Soccer is an equal opportunity employer and encourages candidates from all backgrounds to apply.